

KANAB PLANNING COMMISSION MEETING

FEBRUARY 17, 2015

KANE COUNTY COMMISSION CHAMBERS

PRESENT: Chairman Teresa Trujillo, Joan Thacher, Stuart Allan, Arlon Chamberlain, Byard Kershaw, Gary McBride Business Land Use Coordinator, Jeff Stott of Kanab City Legal Council, and Secretary Katherine Ohlwiler.

NOT IN ATTENDANCE: Jeff Yates, Mike Downward and Kent Burggraaf.

MEETING STARTED AT 6:33 PM

APPROVAL OF MINUTES: Byard Kershaw made a motion to approve the minutes of February 3, 2015 with the amended changes. Stuart Allan 2nd the motion. Motion passed unanimously.

PUBLIC COMMENT: Jim Page received two public notices for future Commission meetings and he wondered which part of Chapter 7 was going to be amended. The Commission informed him that they would be going over that entire chapter at the next meeting.

ANNUAL TRAINING OPEN AND PUBLIC MEETINGS ACT JEFF STOTT: Jeff Stott explained that yearly training is required. He also explained a few key points in the Open and Public Meetings Act:

- Make sure cities and towns are deliberating openly so that the public can watch to make sure there is accountability for the voting process.
- Quorum is three members plus the Chair or Pro Temp.
- A quorum has to be present in order for the Open and Public Meetings Act to apply.
- For electronic meetings, two people need to be at a specific location so that anyone else who can join in may phone or Skype in to the meeting.
- Let staff know 48 hours in advance if you would like to be a part of the electronic meeting but won't be able to be physically there.
- The Chair or any two members can ask to hold a special meeting with a 24 hours notice. (Meaning to hold a meeting outside of the regular two week interval.)
- City Council needs three hours notice to hold emergency meetings.
- Roll call votes can happen if a member or the chair requests it.
- No item can be discussed or a decision made if it is not on the agenda.
- It is the duty of the Chair to see that Public Hearings be kept under control.
- Site Plan Reviews should be available to the public either online or in the City Office.

STAFF REPORT: None

COMMISSION MEMBER REPORT: None

COMMISSION MEMBER LIASON REPORT: None

Byard Kershaw made a motion to adjourn.

Chairman

Date